# **Application Checklist**

### Step 1 - Application - All Grades

- □ Complete Application Form online Grades Kindergarten Prep Eighth
- □ Pay the non-refundable Application Fee Grades Kindergarten Prep Eighth
- □ Kindergarten Prep (must be 4 years old by September 1<sup>st</sup> of school year) must submit full payment of required non-refundable Enrollment Fees and copies of Required Application Documents (see below) now. Kindergarten Prep automatically accepted for admission.
- □ Kindergarten (must be 5 years old by September 1<sup>st</sup> of school year) Kindergarten assessments will be scheduled in the spring. Kindergarten will be notified of acceptance decision after the admission entrance assessment.

## Step 2 – Admission Entrance Assessment- Grades Kindergarten - Eighth

Kindergarten admission entrance assessments take place in spring.

- □ Make appointment for admission entrance assessment– A member of the admissions team will contact you.
  - \*Current PCPS students need not make an appointment as they are assessed during one of their school days.

# **Step 3 – Required Application Documents – All Grades**

To be submitted electronically with online Application or, if applicable, no later than 48 hrs. before the entrance assessment

- Copy of student's birth certificate (not the original)
- Copy of 2 most recent years of Report Cards (if applicable)
- □ Copy of 2 most recent years of standardized test scores (if applicable)

# Step 4 - Acceptance Decision - Grades Kindergarten - Eighth

The admissions team will contact you with the decision via letter or by phone. If your child is accepted for admission and you choose to enroll, go to Step 5.

## Step 5 - Enrollment - If accepted for admission

Grades Kindergarten - Eighth Submit payment of required non-refundable Enrollment Fees through FACTS Family Portal for each student and turn in required Enrollment Documents (see Step 6)

# Step 6 – Required Enrollment Documents – All Grades

## The following documents are due at time of enrollment

- Enroll in FACTS Family Portal
- □ Completed Online Enrollment Form via FACTS
- State of Florida Health Forms per State of Florida Statutes, student may not be allowed to attend class when they are scheduled to start school if required forms are not turned in to the school
  - □ DH 680 Form Original Florida Certificate of Immunization Grade 7 must include 7<sup>th</sup> Grade Tdap requirement or DH 681 Form Religious Exemption from Immunization
    - DH 3040 Form Original Health Examination Form- Grade 6 must include a scoliosis screening

# Tuition and Fees Information 2020 - 2021 Please note all fees are non-refundable All New Students Application Fee - \$200 fee due with online application

- Enrollment fee \$775\* per student
- Kindergarten Preparatory enrollment fee due with application
- Kindergarten \$400 of \$775 fee due with online application. Balance of \$375 enrollment fee due upon completion of entrance assessment and notification of acceptance and enrollment.
- First Eighth Grades \$775 enrollment fee due after acceptance and upon enrollment

#### Tuition for 2020 - 2021 for new to PCS students / families

Grade Level	Yearly Tuition	10 Monthly Payments Begin Aug 1	12 Monthly Payments Begin June 1
K-Prep	\$7,600.00	\$760.00	\$633.33
Grades K - 5th ( Elementary)	\$10,200.00	\$1,020.00	\$850.00
Grades 6th - 8th (Middle School)	\$10,970.00	\$1,097.00	\$914.17

Tuition payments are made through the FACTS Tuition program. Please direct all questions regarding tuition, discounts and fees to Leslie Duncan at extension 306.

Discounts

- Tuition paid in full by July 31, 2020 is eligible for a 3% discount.
- A multiple child tuition discount is available to families with more than one child enrolled in Parkway
   Christian School. The oldest child pays full tuition. The second child receives a 15% tuition discount with any
   additional children receiving a 50% tuition discount. Other discounts are available

# **Additional Fees:**

**Parkway Annual Capital Fee \$850.00** - Annual fee per family due no later than 7/31/20. Fee may be paid as a Campus Enhancement Donation of equal or greater value of fee to Parkway Christian Church no later than 7/31/20. If fee is not paid in full via donation to PCC by the due date, your FACTS account will be billed for the outstanding balance of fee on 8/1/20.

**Eighth Grade Graduation Fee \$250.00** (includes 1 Yearbook and Spanish field trip final) – billed in October **Major Field Trips** - Costs are approximate (Fundraisers may reduce costs for some trips) 4<sup>th</sup> grade-St Augustine field trip: \$800; 5<sup>th</sup> grade-to be announced: \$200; 6<sup>th</sup> grade-Dude Ranch field trip: \$600; 7<sup>th</sup> grade-Sea Camp: \$600; 8<sup>th</sup> grade- Washington, D.C. field trip: \$1,500.

### Other Expenses

Uniforms–all grades, costs vary; School Supplies- KP - Eighth grades, costs vary; Minor Field Trips – all grades, costs vary

#### Discrimination Statement

Parkway Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship programs, and athletic and other school-administered programs.

<sup>\*</sup>Enrollment fee includes: recurring academic expenses for textbooks, classroom materials, student resources, standardized testing, science lab materials, technology, and class t-shirts. This fee is due upon acceptance and re-enrollment.